

**STATE OF TENNESSEE PRE-ENROLLMENT CHECKLIST**

**A signed and dated copy of this checklist must be attached to the academic catalog and enrollment agreement/graduate registration form of every Tennessee resident enrolling at DeVry University.**

**Location Attending:** \_\_\_\_\_

DeVry University is authorized by the Tennessee Higher Education Commission. This authorization must be renewed each year and is based on an evaluation by minimum standards concerning quality of education, ethical business practices, health and safety, and fiscal responsibility.

By signing and dating below, the student verifies he or she:

- A. Toured the institution (not applicable for online students) \_\_\_\_\_
- B. Received an institutional catalog – also available at: <http://www.devry.edu/academics/catalog.html> and understands that he/she may request a hard copy of the catalog at any time. \_\_\_\_\_
- C. Has been given the time and opportunity to review the institutional policies in the catalog. \_\_\_\_\_
- D. Knows the length of the program for full time and part time students in academic terms and actual calendar time. \_\_\_\_\_

**Start Date and Approximate Completion Date\***

Session Start Date	Approximate Completion Date (based on continuous enrollment)		
	5 Semesters	8 Semesters	9 Semesters
Jan-24	Aug-25	Aug-26	Dec-26
Mar-24	Oct-25	Oct-26	Feb-27
May-24	Dec-25	Dec-26	Apr-27
Jul-24	Feb-26	Feb-27	Jun-27
Sep-24	Apr-26	Apr-27	Aug-27
Nov-24	Jun-26	Jun-27	Oct-27
Jan-25	Aug-26	Aug-27	Dec-27
Mar-25	Oct-25	Oct-26	Feb-28

*\*Completion for part-time students varies depending on individual circumstances such as part-time scheduling, transfer credit accepted, course waivers, etc.*

E. Has been informed of the total tuition and fee cost of the program and the estimated cost of books and any required equipment purchases.

**Tuition Effective May Session 2020 (UG \$514 GR \$776):**

<b>Degree Programs Offered Online</b>	<b>Tuition<sup>1</sup></b>	<b>Fees<sup>2</sup></b>	<b>Cost of Books and Supplies<sup>3</sup></b>	<b>Total Cost<sup>4</sup></b>
Associate of Applied Science in Business	\$31,354	\$1,950	\$800	\$34,104
Associate of Applied Science in Engineering Technology	\$32,896	\$1,950	\$1,400	\$36,246
Associate of Applied Science in Health Information Technology	\$29,812	\$1,920	\$1,400	\$33,162
Associate of Applied Science in Information Technology and Networking	\$30,840	\$2,330	\$1,750	\$34,920
Associate of Applied Science in Cybersecurity & Networking	\$31,868	\$2,300	\$1,750	\$35,948
Bachelor of Science in Business Administration	\$63,736	\$3,470	\$1,600	\$68,806
Bachelor of Science in Communications	\$62,708	\$3,470	\$2,800	\$68,978
Bachelor of Science in Cybersecurity and Networking	\$63,736	\$3,470	\$2,800	\$70,006
Bachelor of Science in Engineering Technology	\$64,764	\$3,470	\$2,800	\$71,034
Bachelor of Science in Healthcare Administration	\$64,764	\$3,470	\$1,600	\$69,834
Bachelor of Science in Information Technology and Networking	\$61,680	\$3,470	\$2,800	\$67,950
Bachelor of Science in Management	\$62,708	\$3,470	\$2,800	\$68,978
Bachelor of Science in Software Development	\$61,680	\$3,470	\$2,800	\$67,950
Bachelor of Science in Technical Management	\$62,708	\$3,470	\$1,600	\$67,778
Master of Science in Accounting	\$23,280	\$1,030	\$400	\$24,710
Master of Science in Accounting-Certified Management Accountant Exam Preparation	\$23,280	\$1,030	\$400	\$24,710
Master of Science in Accounting-Certified Public Accountant Exam Preparation	\$23,280	\$1,090	\$440	\$24,810



<b>Degree Programs Offered Online</b>	<b>Tuition<sup>1</sup></b>	<b>Fees<sup>2</sup></b>	<b>Cost of Books and Supplies<sup>3</sup></b>	<b>Total Cost<sup>4</sup></b>
Master of Accounting and Financial Management-Accounting	\$30,264	\$1,210	\$520	\$31,994
Master of Accounting and Financial Management-Certified Management Accountant Exam Preparation	\$30,264	\$1,210	\$520	\$31,994
Master of Accounting and Financial Management-Certified Public Accountant Exam Preparation	\$30,264	\$1,270	\$560	\$32,094
Master of Accounting and Financial Management with Finance Emphasis	\$30,294	\$1,180	\$520	\$31,994
Graduate Certificate in Accounting	\$13,968	\$790	\$240	\$14,998
Graduate Certificate in Accounting Certification Preparation- CMA Exam Preparation	\$13,968	\$790	\$240	\$14,998
Graduate Certificate in Accounting Certification Preparation- CPA Exam Preparation	\$13,968	\$850	\$280	\$15,098
Master of Business Administration – With Concentration	\$37,278	\$1,360	\$640	\$39,278
Master of Business Administration – No Concentration	\$30,294	\$1,180	\$520	\$31,994
Master of Business Administration – Project Management	\$44,262	\$1,540	\$760	\$46,562
Graduate Certificate in Entrepreneurship	\$13,998	\$760	\$240	\$14,998
Graduate Certificate in Health Services Management	\$13,998	\$760	\$240	\$14,998
Master of Human Resource Management	\$30,294	\$1,180	\$520	\$31,994
Graduate Certificate in Human Resource Management	\$13,998	\$760	\$240	\$14,998
Master of Information Systems Management	\$34,950	\$1,300	\$600	\$36,850
Master of Information Technology Management	\$30,294	\$1,180	\$520	\$31,994
Master of Network and Communications Management	\$34,950	\$1,300	\$600	\$36,850
Graduate Certificate in Information Security	\$13,998	\$760	\$240	\$14,998

<b>Degree Programs Offered Online</b>	<b>Tuition<sup>1</sup></b>	<b>Fees<sup>2</sup></b>	<b>Cost of Books and Supplies<sup>3</sup></b>	<b>Total Cost<sup>4</sup></b>
Master of Project Management	\$30,294	\$1,180	\$520	\$31,994
Graduate Certificate in Project Management	\$13,998	\$760	\$240	\$14,998
Master of Public Administration	\$30,294	\$1,180	\$520	\$31,994
Undergraduate Certificate in Accounting	\$12,336	\$1,190	\$400	\$13,926
Undergraduate Certificate in Business Essentials	\$12,850	\$1,190	\$400	\$14,440
Undergraduate Certificate in Cloud Computing	\$20,560	\$1,570	\$1,050	\$23,180
Undergraduate Certificate in Cyber Security	\$20,560	\$1,950	\$1,400	\$23,910
Undergraduate Certificate in Data Mining & Analytics	\$22,102	\$1,950	\$800	\$24,852
Undergraduate Certificate in Engineering Technology	\$20,046	\$1,570	\$600	\$22,216
Undergraduate Certificate in Information Technology Essentials	\$11,822	\$1,380	\$875	\$14,077
Undergraduate Certificate in Internet of Things	\$20,560	\$1,570	\$1,050	\$23,180
Undergraduate Certificate in Medical Billing and Coding	\$14,392	\$1,350	\$875	\$16,647
Undergraduate Certificate in Medical Billing and Coding-HIC	\$19,018	\$1,730	\$1,225	\$22,003
Undergraduate Certificate in Networking Essentials	\$11,822	\$1,380	\$875	\$14,077
Undergraduate Certificate in Programming Essentials	\$11,308	\$1,380	\$500	\$13,188
Undergraduate Certificate in Software Design & Solutions	\$21,588	\$1,950	\$800	\$24,338
Undergraduate Certificate in Web and Mobile Application Development	\$22,102	\$1,950	\$800	\$24,852
Undergraduate Certificate in Website Design	\$18,504	\$1,570	\$420	\$20,494
Undergraduate Certificate in Website Development	\$19,532	\$1,570	\$420	\$21,522

<sup>1</sup>At current tuition rates

<sup>2</sup>Includes application, course resource fee, student service charge and \$400 one time per enrollment Learning Management System Access fee.

<sup>3</sup>Estimated Room & Board: Based on DeVry's Cost of Attendance for the 2022-2023 year; the room and board figures were calculated using 2020 data from the Bureau of Labor Statistics. Room is estimated to be \$6,460 per semester; board is estimated to be \$1,898 per semester. The number of semesters is detailed in the Program Completion Time section of each program in the DeVry University Academic Catalog.

<sup>4</sup>Includes tuition & fees and average estimated textbook and materials expense.

F. Has been informed of the estimated cost of books and any required equipment purchases such as computer, specialized tools, or art supplies (above).

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G. Has been given a copy of the institutional cancellation and refund policy.

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**Tennessee Refund Policy**

At a minimum, refunds are calculated as follows:

<b>Date of Withdrawal During:</b>	<b>Percent Refund of Tuition (Less Administrative Fee*)</b>
First day of scheduled classes**	100%
Balance of week 1	90%
Week 2	75%
Weeks 3 and 4	25%
Weeks 5–8	0%
<p><i>**The administrative fee is 5% of tuition charges for the applicable period of enrollment or \$100 for undergraduate students/\$50 for graduate students, whichever is less.</i></p> <p><i>**Financial aid awards for students who cancel their enrollment during this period are cancelled; and any funds students received are returned to the funding source.</i></p>	

H. Has executed a Transfer of Credit Disclosure Statement and understands the specific limitations related to articulation agreements

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I. Has been given the address and telephone number of Commission Staff. Any person claiming damage or loss as a result of any act or practice by this institution that is a violation of the Title 49, Chapter 7, Part 20 or Rule Chapter 1520-01-02 may file a complaint with the Tennessee Higher Education Commission, Division of Postsecondary State Authorization.

Tennessee Higher Education Commission, Nashville, TN 37243-0830, (615) 741-5293.

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**DeVry Grievance Procedure**

The dean of students or center dean should be contacted with student complaints, questions, or concerns. The dean of students' and center dean's name, address and phone number are listed in the academic catalog. Students whose issues are not satisfactorily resolved have the right to an appeal. Appeals should be submitted in writing to the campus president. Students attending online should address their complaints to the director, online student services or designate.

J. Has been provided the link to the most recent withdrawal, completion, and placement data as calculated by the commission in the form of a copy of the institution's most recent annual performance report created by commission staff. A paper copy of this information is available upon request. Please take time to review the information, and if you have any questions or would like a paper copy, please reach out to your student support advisor.

For students attending online:

[https://www.tn.gov/content/dam/tn/thec/bureau/student\\_aid\\_and\\_compliance/dpsa/apr/2020/1265%20DeVry%20University%20-%20APR%202019-2020.pdf](https://www.tn.gov/content/dam/tn/thec/bureau/student_aid_and_compliance/dpsa/apr/2020/1265%20DeVry%20University%20-%20APR%202019-2020.pdf)

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### Document Requests

To obtain student records such as billing statements, diplomas, enrollment agreements, registration documents and transcripts, please contact your student support advisor at 877.496.9050. You may also submit your request by one of the following methods:

Email: [documentrequest@devry.edu](mailto:documentrequest@devry.edu)

Fax: 630.689.4003 (Attn: Document Request)

Mail: DeVry University  
Attn: Document Request  
4225 Naperville Road, Suite 400  
Lisle, IL 60532

**My signature below certifies that I have read and understand the information contained in this document and that I have received an exact copy.**

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**Student's Name (print)** **Students DSI#**

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**Student's Signature** **Date**

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**Institution Representative's Signature** **Date**